This form is a request for Annulment. Notes to assist in completing the form can be found on the last page of this form.

|  |
| --- |
| **1) Customer Information** |
| Company Name (Owner of TSR)  |  |
| Representative Name  |  |
| Title  |  |
| Business Address  |  |
|  |  |
|  |  |
| Telephone  |  |
| Fax  |  |
| e-mail  |  |
|  |
| **2) Transmission Service Reservation (TSR) to be Annulled** |
| Type of TSR: | **[ ]**  PTP **[ ]**  Non-Designated Network (Network Secondary) |
|  OASIS Number to be Annulled: | **e.g. 123456** |
| Reason Customer is requesting the Annulment:  | **Describe reason for requesting annulment** |
| Replacement TSR:  | **e.g. 123456** |
| **3) Reservation Scheduling:** **Failure to remove reference to an annulled TSR on e-Tags will result in Unreserved Use Penalties.** |
| **This reservation is NOT scheduled on upon annullment, I will remove references to this reservation from all e-Tag allocations.**  |
| **Date**  | **MM/DD/YYYY**  |
| **Signature**  |  |
|  |
| **4) This form must be sent as an attachment to duktp-ral@duke-energy.com, in the Subject Line type “Request Annulment of TSR XXXXXXXX”. In addition to the Form a phone call requesting the same to Duke Energy Progress @ 919-546-2144 is required.** |

**Notes to help in completing:**

1. Customer Information
* Fill in all the information as required on the form.
1. Transmission Service Reservation (TSR) to be Annulled.
* “X” whether PTP or Non-Designated Network (Network Secondary) Service.
* The requested TSR to be Annulled.
* The reason; e.g. Duplicate, Submitted Inadvertently, Wrong POR/POD, Wrong Date.
* The Replacement TSR:
	+ PTP replacement TSR#
	+ Annulments of Non-Designated Network TSRs do not require a replacement TSR.
1. Reservation Scheduling
* By submitting this form you are ensuring your obligation of the requirement to not schedule on the annulled TSR and to remove references to the annulled TSR on all e-Tags. This area is the Customers acknowledgment of this requirement.
1. Email completed form to **duktp-ral@duke-energy.com**
	* E-mail Subject Line should read **“Request Annulment of TSR XXXXXXXX”.**
	* No signature is needed as long as the email includes name and email address of the sender.
* Call the Duke Energy Progress Energy Control Center at 919-546-2144 to make a verbal request and to verify receipt of form.