



Western Area Power Administration (Western) Process for Creation of and Modification to Business Practices

In accordance with Section 4.3 of Western's OATT, this business practice documents the process by which all Western Regions create or amend its business practices on the OASIS. Specifically, this business practice addresses: (1) the mechanism used by Western Regions to provide notice of any new or revised business practice; and (2) the effective date of such business practices.

Mechanism for Notice of Proposed Changes by Western

Any proposed new or revised business practice will be posted on the Western Regional OASIS under the *"Draft BPs - 10 Day Comment"* sub-folder in the *"Business Practices"* folder for stakeholder comment for no less than ten (10) business days prior to its implementation, and the pending final version will be posted under the *"Pending BPs - 5 Day Notice"* sub-folder in the *"Business Practices"* folder for no less than five (5) business days prior to its implementation, unless emergency conditions require more immediate action. Clean and redlined versions of each proposed or pending new or revised Western Region business practice will be posted on the Western Regional OASIS. The final version will be posted under the *"Effective Business Practices"* sub-folder in the *"Business Practices"* folder.

Mechanism for Notice of Proposed Changes by Stakeholder Process

Stakeholders may comment and make recommendations on proposed new or revised Western Region business practices, using the contact information provided for each Region. Any business practice modifications as a result of input from stakeholders and newly adopted by a Western Region will be posted on the Western Regional OASIS under the *"Draft BPs – 10 Day Comment"* sub-folder in the *"Business Practices"* folder for stakeholder comment for no less than ten (10) business days prior to its implementation, and will be posted under the *"Pending BPs - 5 Day Notice"* sub-folder in the *"Business Practices"* folder for no less than five (5) business days prior to its implementation, unless emergency conditions require more immediate action. Clean and redlined versions of each new or revised Western Region business practice will be posted on the Western Regional OASIS. The final version will be posted under the *"Effective Business Practices"* sub-folder in the *"Business Practices"* folder.

Effective Date of Such Change

Each sheet of a Western Region business practice will identify its issue date and effective date.